



Community Advisory Committee

Virtual Meeting
www.gaithersburgmd.gov/virtual
Gaithersburg, MD 20877

AGENDA Regular Session

Tuesday, September 15, 2020, 6:00 PM

The City is currently holding public meetings virtually via the Zoom webinar platform. Details can be found at www.gaithersburgmd.gov/virtual.

The public is encouraged to listen in but will not be able to verbally participate in discussions. For all agenda items, you may submit comments in writing at any time. All comments should be emailed to cityhall@gaithersburgmd.gov.

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
 - A. June 9, 2020
3. **DISCUSSION TOPICS**
 - A. Equity Education Discussion
 - B. Providers Fall Meeting
 - C. FY21 Grants Timeline
 - D. City COVID Services and MCC Work Session
 - E. Other
4. **ADJOURNMENT**

All items and pertinent materials on this agenda are subject to change.

To request an ADA accommodation, please email adameetings@gaithersburgmd.gov or call 301-258-6310 at least two business days prior to the posted meeting.

The City welcomes citizen involvement on all meeting bodies. Please visit the City's website for vacancies.

Electronic versions of materials related to applications are provided as a courtesy to interested parties. This is not the official record of matters before the meeting body and the City cannot guarantee the accuracy of electronic materials. Please visit the City's website to view the City of Gaithersburg Disclosure Statement. Materials provided electronically are submitted by applicants and are not the responsibility of the City. The official record of any matter is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.



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MINUTES Regular Session Tuesday, June 9, 2020, 6:30 PM

1. CALL TO ORDER

The Regular Session of the Community Advisory Committee was called to order at 6:30 PM with Member Barbara Harbison presiding.

Attendee Name	Title	Status	Arrived
Diane Deitz	Member	Present	
Barbara Harbison	Member	Present	
Barbara Mai	Member	Present	

Education Enrichment Committee members present: Simon, Eldredge, Ezrin, Kennington, Simpson, Tasayco, Thomas, Wilcox, and Wright.

Staff present: Community and Public Relations Director Monaco, Community Services Division Manager Herndon, Community Services Program Coordinator Sukal, Community Services Program Coordinator Contreras, Senior Program Supervisor Tailby, and Business Systems Division Manager Helms.

2. APPROVAL OF MINUTES

A. Regular Session held May 11, 2020

Motion was made for the Educational Enrichment Committee to approve the above minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jason Wilcox
SECONDER:	Teresa Wright
FOR:	Simon, Ezrin, Simpson, Thomas, Wright, Eldredge, Kennington, Tasayco, Wilcox

Regular Session held May 11, 2020

Motion was made for the Community Advisory Committee to approve the above minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Deitz, Member
SECONDER:	Barbara Mai, Member
FOR:	Diane Deitz, Barbara Harbison, Barbara Mai

Minutes Acceptance: Minutes of Jun 9, 2020 6:30 PM (Approval of Minutes)

3. JOINT SESSION WITH THE EDUCATIONAL ENRICHMENT COMMITTEE

A. City Committee Meeting Policy

Staff presented information on City policy and procedures regarding Zoom Meetings

B. Educational Enrichment Committee - Allocation Percentages

Motion was made to approve the allocation percentages.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Gislene Tasayco
SECONDER:	Ellie Eldredge
FOR:	Simon, Ezrin, Simpson, Thomas, Wright, Eldredge, Kennington, Tasayco, Wilcox

C. Community Advisory Committee - FY21 Grant Recommendations

Motion was made to approve the FY21 grant recommendations.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Barbara Mai, Member
SECONDER:	Diane Deitz, Member
FOR:	Diane Deitz, Barbara Harbison, Barbara Mai

D. Educational Enrichment Committee - FY21 Grant Recommendations

Motion was made to approve the FY21 grant recommendations.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Jason Wilcox
SECONDER:	Mark Ezrin
FOR:	Simon, Ezrin, Simpson, Thomas, Wright, Eldredge, Kennington, Tasayco, Wilcox

4. ADJOURNMENT

There being no further business, the session was adjourned at 7:20 PM

Respectfully submitted,

Maureen Herndon, Staff Liaison

Minutes Acceptance: Minutes of Jun 9, 2020 6:30 PM (Approval of Minutes)