



Gaithersburg Book Festival Committee

Activity Center at Bohrer Park
506 South Frederick Avenue
Gaithersburg, MD 20877

AGENDA **Regular Session**

Wednesday, July 11, 2018, 6:30 PM

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - A. May 2, 2018
- 3. DISCUSSION TOPICS**
 - A. Introductions
 - B. 2018 Event Feedback
 - C. Survey Results
 - D. Attendance Figures
 - E. Politics & Prose Sales Report
 - F. Restaurant Fundraiser, Wed. 7/18
 - G. 2019 bookmarks available for NBF, Sat. 9/1
- 4. ADJOURNMENT**
 - A. Time: _____
 - B. Next Meeting: _____

All items and pertinent materials on this agenda are subject to change.

To request an ADA accommodation, please email adameetings@gaitHERSBURGMD.GOV or call 301-258-6310 at least two business days prior to the posted meeting.

Please turn off all mobile devices prior to the meeting. Hand held signs may not be displayed in a manner which disrupts the meeting, blocks the view of spectators and cameras or poses a safety concern.

The public is invited to attend and observe this session, but except in instances when the meeting body expressly invites public comments, no member of the public may participate in the discussions. The City welcomes citizen involvement on all meeting bodies. Please visit the City's website for vacancies.

Electronic versions of materials related to applications are provided as a courtesy to interested parties. This is not the official record of matters before the meeting body and the City cannot guarantee the accuracy of electronic materials. Please visit the City's website to view the City of Gaithersburg Disclosure Statement. Materials provided electronically are submitted by applicants and are not the responsibility of the City. The official record of any matter is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.